

## SEQUENTIAL DISCIPLINE POLICY (Pre-school through Grade 5)

The following procedures will be used to address serious behavior issues for students in Preschool through 5<sup>th</sup> grade. Issues regarding students in 6<sup>th</sup> through 8<sup>th</sup> grade that are deemed serious and out of the realm of the demerit system in use may be brought into this sequential system at the latter steps.

STEP 1: First violation will result in a conference between the principal and student. Students may also serve a recess or partial-recess detention.

STEP 2: Second violation for the same offense will result in a recess detention and will be communicated to the parent.

STEP 3: Third violation for the same offense will result in a 7:30 a.m. detention and parent notification. Students reaching Step 3 will be ineligible to participate in extra-curricular activities for at least one week.

STEP 4: Fourth violation for the same offense will result in a ½ day or 1 day In-School Suspension.\*\* A conference with the parent will be required. Students reaching Step 4 will be ineligible to participate in extra-curricular activities for at least two weeks.

STEP 5: Fifth violation of the same offense will result in AT LEAST a 2 day In-School suspension and automatic probation.\*\*\* Students on probation for disciplinary reasons will be ineligible to participate in extra-curricular activities for the length of their probation.

\*\*Students receiving an in-school suspension will receive ½ credit for work assigned to them that day. Students serving a suspension will also be ineligible to participate in any school-sponsored activities, including athletics, during the time of suspension.

\*\*\*The Principal will determine the length of probation. While on probation, any other serious infraction will result in the student being brought before the Board of Discipline to determine if that student shall continue to attend St. Peter Cathedral School.

EXAMPLES OF CONSEQUENCES FOR SPECIFIC BEHAVIORS:

Violation

Consequence

Uniform Violations

Step 1/ 1 Demerit

Inappropriate/disruptive conduct at school

Step 1/ 1-2 Demerits

Unexcused tardy to class

Step 1/ 1 Demerit

Lunch/Playground misbehavior

Step1 or 2/ 1-5 Demerits

Gum chewing/eating in class or recess w/o permission

Step 1/ 1 Demerit + \$5 fine

Disrespectful to an authority figure

Step 2/ 1-5 Demerits

Cheating on Test/Exam

Step 2/ 5 Demerits  
(no credit for test/exam)

Fighting (minor)

Step 2/ 5-10 Demerits

Fighting (major)

Step 4/ 10-20 Demerits

Profanity or inappropriate Language

Step 1/ 1-5 Demerits

Insubordination/Disobedience

Step 3/ 5-10 Demerits

Vandalism, either intentional or as a result of inappropriate conduct

Step 3/ 10-15 Demerits

Stealing

Step 3-4/ 10-15  
Demerits+ Restitution

Physical or verbal intimidation

Step 2-4/ 10-20 Demerits

Leaving school without permission

Step 4/ 20 Demerits

Possession of cell phone, or other prohibited items

Step 2/ 5 Demerits  
Parent must request item  
from the office.

Gross disrespect or harassment by word or action which threatens the personal safety of any or student, faculty or staff member. This includes Review by Discipline Board harassment through the use of technologies such for possible expulsion. as texting, email, and instant messaging.

Step 4-5/ 25-35 Demerits

The use or possession of alcohol, tobacco products or controlled substances on School/Parish property or at a School/Parish sponsored event.

Immediate suspension and  
notification of parents.  
Referral to Board of Discipline

Option 1: Probation for a

specified period not to be less than 1 semester in length and mandatory involvement in some form of A.O.D.A evaluation/counseling.

Option 2: Recommendation for Expulsion.

THE PRINCIPAL RETAINS THE RIGHT TO ASSIGN ALTERNATIVE CONSEQUENCES FOR ANY OF THE ABOVE VIOLATIONS OR OTHERS NOT LISTED.

**BOARD OF DISCIPLINE:**

The board of discipline is made up of three members:

- Principal
- Associate Pastor
- One Junior High teacher selected by the faculty (1-year term)

**PROBATION:**

Probation shall be understood as giving a student a second chance. If the student violates his/her probationary term he/she may be subject to expulsion. Students (and their parents) on probationary status will meet with the Principal to review their status on a regular basis. Also, students on probation shall meet with a faculty mentor (mutually agreed upon) on a regular basis for the length of the probation. (Students placed on probation in May will have their probation carry over to the start of the next school year.)

**EXPULSION:**

By expulsion it is understood that a student will be dismissed from St. Peter Cathedral School by a decision of the Board of Discipline. If parents wish to appeal this decision, they must adhere to the following process:

1. Contact the Principal (in writing). If the matter can not be resolved at this level, then;
2. Contact the Education Commission (in writing). If the matter still cannot be resolved, then;
3. Contact the Pastor (in writing) for a final appeal.

**SEARCH AND SEIZURE:**

The school retains the right to search and seize stolen property, drugs, weapons and other contraband when there is a belief that such articles are in the possession of a student. Such possession is in violation of the rules, regulations and policies of St. Peter Cathedral School. Students who possess such contraband will be subject to discipline as outlined in the school behavior/discipline policy.